

Association of Ohio Recyclers Board Meeting Minutes

Date: August 28, 2018

Location: ReWorks, 1 E. Exchange St, 3rd Floor, Akron, OH 44308

Attending were: Matthew Hittle, Carol Giulitto, Maria Ortiz, Moly Kathleen, and Abby Anderson. On phone: John Woodman, Tiffany Barker, Tony Gillund, MaryEllen Etienne, Lauren Karch, Tim Kimmel, and Taylor Greeley. Kathy Rocco, with the Cuyahoga County SWMD was also present. Michael Darling, with the City of Dublin, arrived to the meeting after 11:00.

Call to Order: Molly called the meeting to order at 10:35 a.m.

Minutes for the June 19, 2018 and July 17, 2018 meetings were reviewed. Tiffany moved to approved the June 19, 2018 and July 17, 2018 meeting minutes. Carol seconded the motion. Minutes were approved on voice vote.

Treasurer's Report: The treasurer's reports for the previous two months were presented by Carol and discussed. A motion to approve the June and July treasurer's reports were made by Matt. Maria seconded the motion. Both treasurer's reports were approved by voice vote.

Action Items from last month's meeting:

Molly

- Reach out to new board members for orientation (Tim, Maria, Carol, and Abby) – will schedule this soon.
- Contact John Babyak concerning board attendance – he resigned.
- Contact composting news to provide Professional Development conference dates - done
- Confirm with John that he will speak at the ReuseConex conference – done

Lauren & Molly

- Send out summer news blast including registration for Professional Development Conference – sent draft to board members today
- Update website with new meeting date in August & location – done

John & Carol

- Follow up with Wichert Insurance concerning additional cost to insure against company theft – the intent of this item was clarified. The insurance policy references coverage for an executive director. John will look to see if the language can be modified.

Erick

- Schedule strategic planning committee conference call
- Review draft strategic plan update
- Send draft to Board by 8/15/18

Erick is no longer on the Board and these will need to be addressed by the future strategic planning committee chair. No volunteers were identified at this time

MaryEllen

- Contact Steve Johnson & Tiffany Barker concerning board attendance – Tiffany is back. Steve is likely going to resign. He would still like to be a member and be involved.

Molly volunteered to take the action items from today's meeting.

Board Recruitment

It was noted that John Babyak resigned from the Board. There was discussion about the board vacancy and other potential vacancies. John Babyak's Government position expires at the end of 2018. Steve Johnson's Individual position, as well as the Recycling Business position vacated by Erick Palmer, both expire at the end of 2019.

It was also clarified that each Board member is expected to participate in at least one of the working committees. Abby requested more information on what the committees do. Molly indicated that that detailed information will be shared on the new member conference call. [action item]

Committee Updates

Governance Committee - No activity for this committee. Elections will likely be discussed after the conference.

Communications and Programming – The summer newsletter needs to be sent out. Lauren emailed a draft. Please respond with comments ASAP so it can be sent out to our membership. [action item]

Events –Taylor is now organizing weekly calls to plan for the Professional Development Workshop. John gave a financial overview of the workshop - where we are with registrations and sponsorships.

There was discussion about the potential for educational scholarships as well as the conference planning committee members. Tony made a motion to allow planning committee members to get free registration to our workshop. Taylor seconded the motion. Motion was approved on voice vote.

There was further discussion on the details of the student scholarships. It was agreed that Tony would develop a simple survey for students to complete in order to receive a scholarship. He will run the survey by the board members prior to sending it out and they would be awarded on a first-come, first-serve basis. A motion was made by John to allow for up to ten scholarships to be awarded for students who complete a survey. Tiffany seconded the motion. Motion was approved by voice vote.

It was mentioned that Holly Christmann is leaving the Hamilton County SWMD, so Michelle Balz will have to take her spot on the panel discussion (if available). There was also discussion of the number of tables that were needed. It was mentioned that Board members were needed to help lead the break-out discussions at the end of the day.

Relating to the 2019 Partner's Conference, MaryEllen made a motion to have AOR take the lead in managing the conference website and registration process. John seconded the motion. Motion was passed on voice vote.

The RFP for the location was sent out (it will be in northeast Ohio). There were four responses – one in Akron and three in Canton. The group may do another RFP process since there was only response from Akron – they will be meeting soon.

ReuseConex has released its final agenda. Also, the sponsorships are almost sold out. There are up to seven solid waste district scholarships available for registration costs. These were funded through OSWDO. There is still one registration available from AOR's sponsorship of the event as well. Carol was interested – MaryEllen will contact her regarding whether to use the AOR slot or one of the OSWDO scholarships.

Finance – There were no updates for this committee outside the information in the financial reports.

Strategic Planning – There were not any updates from this committee. A chair needs to be identified for this committee.

New Business

Michael Darling, with the City of Dublin, introduced himself and gave a brief summary of his work experience. Michael is interested in filling the vacancy for the Government seat vacated by John Babyak. Michael excused himself from the room and Taylor made a motion for him to fill the vacant Board position representing Government that expires on 12/31/18. MaryEllen seconded the motion. Motion was approved on voice vote. Michael will need to be added to the google docs account. [action item]

The potential for meeting with ORAO leadership to discuss joining the two organizations was discussed. Molly will try to get ORAO representatives at our next meeting in October [action item].

There was discussion about December's meeting and how to incorporate the required annual member's meeting into the event. This will be discussed more in October.

Next Meeting: No September meeting because of the workshop. October 16th is the next meeting date, likely face-to-face. Location TBD.

Adjourned at 11:59 am.

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers