

## Association of Ohio Recyclers Board Meeting Minutes

**Date:** November 19, 2019

**Location:** Conference Call

**Board Members Attending Were:** John Woodman, Abby Anderson, Molly Kathleen, Taylor Greely, Josh Brinkman, Carol Giulitto, Michael Darling and Maria Ortiz.

**Other Members Present:** Brad Petry (Miami Co. SWMD)

**Not Present:** Matt Hittle, Tiffany Barker, Tony Gillund

**Call to Order:** John called the meeting to order at 10:33 a.m.

**Minutes for the October 15, 2019 meeting** were reviewed. Motion was made and seconded to approve the October 15, 2019 meeting minutes. Minutes were approved on voice vote.

**Treasurer's Report:** The treasurer's report for October was presented and discussed. A motion to approve the treasurer's report for October was made and seconded. The treasurer's report was approved by voice vote.

### **Action Items from last month's meeting:**

#### **John:**

- Check to see if there is an existing expense submittal form - done
- Send 3 months of minutes and the strategic plan to Josh- done
- Prior to next board meeting, invite board members to a Strategic Planning committee call - done
- Confirm whether Lauren is still on AOR's BoD - done

#### **Molly:**

- Reach out to Kathleen Rocco of OSS to see if she is interested in joining AOR's board - done
- Export "write in" answers from Annual Membership Survey and send to Board – done
- Send Compost Council invitation to members - done
- Add Josh Brinkman and Secure Recycling reps to MailChimp page - done
- Send draft updated Post Conference survey to Partners Conference planning committee - done
- Prepare draft AOR newsletter prior to next meeting – in progress
- Schedule a stand-alone invitation and RSVP to Annual Membership Meeting - done

#### **Taylor:**

- Reserve 25 spots at Dutch Valley Restaurant in Sugarcreek for 12/17/19 (at noon) - done

**Matt:**

- Reach out to board members with expiring terms to see if they are running for re-election – done
- Confirm length of Belden Brick tours and relay information to Molly when complete = done
- Reach out to Jennifer Jones of Geauga-Trumbull to see if she is interested in participating on AOR's Board – done

**Carol:**

- Send food waste summary to board - done
- Send email to Molly with Partners Conference contacts – done

**Abby:**

- Send Molly the Trump/Pratt video - done

Molly agreed to take the action items for today's meeting.

**Old Business**

Board Recruitment: John informed the Board that Tony Gillund will not be running for another term and will step down once his term expires at the end of 2019. Molly informed the Board that Kathy Rocco (OSS Joint SWMD) is not able to join the Board at this time. Erin Oulton (GT Environmental) and Brad Petry (Miami County SWMD) are interested in running for open Board positions. Matt will finalize the BOD ballot prior to the annual members meeting in December.

Matt has transferred ownership of the PO Box in to AOR's name only.

**Committee Updates**

Governance Committee – Elections will be coming up. Matt will finalize the ballot prior to the December meeting.

Communications and Programming – Josh mentioned AOR had received a contact email through the website from the Mayor of Canal Winchester with questions/concerns regarding their current recycling program and the state of plastics recycling. John will forward the email to the Board and AOR will send a response prior to the next Board meeting.

Events – Details of the December member's meeting were discussed. Taylor confirmed the reservations for the meeting room at Dutch Valley Restaurant on December 17<sup>th</sup> with a tour of the Belden Brick facility preceding the luncheon. Molly will send out a save-the date and registration information email to membership.

Other potential locations for tours in 2020 include Pratt Industries and American Paint Recyclers.

Strategic Planning –John mentioned that a conference call has been scheduled Friday November 22<sup>nd</sup> at 2:00 pm to discuss membership recruitment strategies going in to 2020. All Board members are invited to join the call if available.

Finance – Carol requested that all committees submit budget requests for 2020 by Friday January 10, 2020.

### **New Business**

The status of the AOR Foundation was briefly discussed. The Strategic Planning Committee will research the history of the Foundation and will bring recommendations regarding its status to a future board meeting.

John informed the Board that AOR has been approached by the Ohio EPA and The Recycling Partnership about potentially hosting a workshop next year around the topics of recycling contracting and anti-contamination programs. A conference call with the two other organizations has been scheduled for December 5<sup>th</sup> at 1:00pm to further discuss the details. Matt, Taylor, and Abby will be invited to join the call.

Action Items from the November meeting:

Molly

- Make revisions to Annual Membership Meeting invitation and send to membership
- Add photos on Google Drive to website
- Add Brad to mailing list
- Ask Lauren to forward emails to me again
- Draft newsletter

Josh

- Send Canal Winchester email to John

John

- Send Erin and Brad's bios to Board
- Forward Canal Winchester email to Board
- Send Recycling Partnership invitation to Taylor/Abby

All

- Send estimated budgets for 2020 to Maria

**Next Meeting:** December 17th, Annual Members meeting, Sugarcreek Ohio. No call-in option.

**Adjourned at 11:25 am.**

Submitted by John Woodman, President, Association of Ohio Recyclers