

## Association of Ohio Recyclers Board Meeting Minutes

**Date:** August 16, 2016

**Location:** Dublin Entrepreneurial Center, 565 Metro Place South Dublin Ohio 43017

**Attending were:** (In-Person) Renee Navarre, Matthew Hittle, John Woodman, Kristi Higginbotham; Beth Lozier, Louise Holliday (phone-in at the beginning). Absent: Steve Johnson, Tony Gillund, Lauren Karch, Molly Kathleen, and Dan Billman. Also present was Ray Hagerty with Enviroserve.

**Call to Order:** Renee Navarre, President, called the meeting to order at 10:43 a.m.

**Action Items:** Kristi agreed to keep the action items again. The action items from the July 19<sup>th</sup> meeting were discussed. John talked to Neil Drobny concerning the PO Box and he wishes to continue using it.

**Minutes of July 19, 2016 Meeting** were reviewed. John made a motion to approve the July 19, 2016 meeting minutes. MaryEllen seconded the motion. Minutes were approved on voice vote.

**Treasurer's Report:** John discussed the treasurer's report. Matt made a motion to approve the treasurer's report. MaryEllen seconded the motion. Treasurer's report was approved on voice vote. There was a discussion concerning the use of Paypal for the conference sponsorships. Also, it was noted that we currently have two checks from Pike County. John will contact Daphne, from Pike County SWMD, to work it out. [action item]

**Soliciting New Members:** Those present indicated they had sent out emails to their assigned list of contacts (prospective SWMDs and businesses). It was noted that board members have not seen much success from the emails sent. Members will follow up with phone calls this month [action item]. Arley indicated he would do the list assigned to Dan. It was noted that the pared down list from ReferenceUSA was still too cumbersome – this will likely be used in the future and should be slimmed down even more.

### **2016 AOR Conference Committee Reports:**

- a. **Marketing, Menu, Registration:** No one from this committee was present.
- b. **Exhibitors & Sponsors:** Kristi mentioned that SWACO would not be a sponsor for the conference, but will be signing up as an exhibitor and should have five attendees. Kristi indicated she will coordinate the tables and layout for the exhibitors. Arley said he plans to go to Mohican to visually get a feel for the layout. He also indicated he would send the contact information to Kristi to coordinate the layout with Mohican. [action item]
- c. **Networking, Social, and Tours:** Matt will get ahold of Milliron to confirm the ability to eat lunch at their location [action item]. John prepared draft language to highlight Monday evening's social. He will send it to Renee to get it on the webpage [action item]. Arley will contact Ohio State Parks to see about the fees associated with visiting Malabar [action item].
- d. **Speakers:** The agenda for the speakers/presentations is complete excepting two slots. The presentation on paint recycling and Chris Borjas have not been confirmed. These two slots are not crucial since already have two speakers for each of those panels. There was a suggestion to add an Ashland County Commissioner or someone similar for the opening remarks like previous conferences. MaryEllen is to send the schedule-at-a-glance as soon as possible to Renee to get it up on the website. [action item]

### **New Business:**

- Ray Hagerty, with Enviroserve, was recommended to fill the vacant board position for special wastes. Renee made a motion and Matt seconded the motion. Motion was approved by the Board. Renee to send Ray's Picture and bio to Lauren for the website [action item]

- There were a number of specific updates needed for AOR's website [action items]
- Kristi to contact Weisenbach [action item]
- In The Loop newsletter was emailed to all AOR members and put on the website. John will confirm that all current board members are included on the email list [action item]
- There was discussion of the September 21st recycling leadership meeting at US EPA Region 5 offices. A motion to approve the expenses related to sending Renee to attend this meeting was made by John. Kristi seconded the motion. Motion was approved on voice vote.
- Arley mentioned that speakers were being lined up for the Get Green talks at the DEC. He will send the website to members [action item]
- There was discussion of when to hold the AOR annual membership meeting. It was recommended to hold it at the end of the tours and before the social event. A PowerPoint presentation should be made up of members/conferences from past and present [action item]
- The Ballot for the board seats that expire this year will be sent out by John this week [action item]

**Next Meeting:** Tuesday September 20, 2016

**Adjourned at 12:25 pm.** Matthew Hittle made a motion to adjourn the meeting; MaryEllen seconded; approved by Board.

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers