

## Association of Ohio Recyclers Board Meeting Minutes

**Date:** October 23, 2017

**Location:** Montgomery County Environmental Services, 2550 Sandridge Road, Moraine, Ohio

**Attending were:** John Woodman, MaryEllen Etienne, Lauren Karch, Matthew Hittle; (On Phone) Tiffany Barker, Steve Johnson, and Tiffany Barker.

**Not present:** Molly Kathleen, Tony Gillund, John Babyak and Bob Gedert.

**Call to Order:** MaryEllen called the meeting to order at 10:37 a.m.

**Minutes for the September 19, 2017 meeting** were reviewed. It was noted that the date referenced for the member's meeting in the action items should be changed to December 11<sup>th</sup>. MaryEllen made a motion to approve the September 19, 2017 meeting minutes with the change. Tiffany seconded the motion. Minutes were approved on voice vote.

**Treasurer's Report:** The monthly treasurer's report was presented and discussed. MaryEllen moved to approve the treasurer's report, Matt seconded the motion. Treasurer's report approved on voice vote.

**Action Items:** The action times identified in the previous meeting were:

**MaryEllen:**

- Reach out to Dave Keeling, Steel Recycling Institute about other trade institutes - Dave sent the contact information for a number of organizations
- For Board recruiting, follow up with Tim Kimmel (Cleanlites) and Eric Palmer (Waste Management) – not completed
- Reach out to Evergreen Plastics – not completed
- Working with Matt Hittle to create Google Doc notes of RRS conference – deadline by end of day Sept 25th, 2017 - completed
- To send information about the NRC event around Sustainable Materials Management for campuses - done

**Molly:**

- Link to Code of Regulations to be added to the newsletter – completed
- Molly to get information about open positions for newsletter. Will offer this service to membership - done

**Matt:**

- Matt to send to Lauren the Code of Regulations with edits - done
- Matt to confirm room available for Dec 11th members meeting – room is confirmed

- Carry-over action item from last month: Plan food for Members Meeting – will do closer to event date when an attendance count can be estimated

**John B.:**

- Send bio and headshot to Lauren (LKarch@MiamiCountyOhio.gov) for website – still needs to be done

**Lauren:**

- Add proposed schedule for 2017 Members Meetings on Events tab - done

MaryEllen will take the action items for today's meeting.

**Committee Updates**

Ad Hoc, Board Recruitment – There was discussion around approving new board members that may have limited levels of participation. A concern was that it could set a bad precedent for the participation expected by board members. It was recommended to steer those individuals toward serving on committees. Matt will reach out our previous guest to see if they would be interested [action item].

Communications and Programming – There was discussion of opening up our distribution list for our newsletter and otherwise. A button could be added to the website if someone wants to subscribe. The topic of how to get the word out about the members meeting was also brought up. It was suggested to expand the invites beyond just the members list. Each Board member could bring an additional person to the meeting. There was also discussion of different ways to measure engagement.

Further discussion about the members meeting focused on the topic(s) to be discussed by a panel. Initially, contamination was suggested as the topic. It was determined that presentations/discussion of the China's National Sword would be more prudent since it is the hot topic currently. Taylor will reach out the experts within Rumpke about presenting, MaryEllen will contact Bob and Matt agreed to contact the Recycling Partnership to see about their availability [action items]. Also, it was suggested that a flyer should be designed. Taylor volunteered to make up something for us to distribute [action item].

Events/Conference Committee – In addition to the discussion of the members meeting, MaryEllen also referenced that the details for Reuse Connect have been finalized. It will be held in the Cincinnati area from October 17-19, 2018. The potential for AOR to be a sponsor for the conference was discussed. John made a motion to sponsor the Reuse Connect conference at a level to be determined. Matt seconded the motion. Motion approved on voice vote (MaryEllen abstained).

There have been some discussions relating to the 2019 Partner's Conference by leadership in the different partner organizations. Mike Mennett, with Keep Ohio Beautiful, has been communicating with the group and his organization will likely be signing on as an additional partner. Their membership should bring in a diverse group that isn't being reached yet. It was mentioned that having the different groups' membership meetings at the conference is a method to bring more people to the event. It could even be included as part of the MOU for each partner. John indicated he will be attending the Organics

Recycling Association of Ohio conference soon and will reach out to their leadership to ensure they are on board for continuing as a partner.

Finance Committee – The group is still looking for an assistant treasurer.

Governance Committee – The elections for board members needs to take place at the members meeting, or available electronically prior to that date. It would be ideal to allow for online voting as well as voting in-person at the event. When looking at the Code of Regulations (COR), it was noted that the language stipulates that members should vote only for at-large candidates and those that are within their membership category. It was suggested that the COR should be updated to reflect the current practice, which is to allow each member to have the same number of votes as there are candidates [action item].

Strategic Planning Committee – We are still seeking a chair for this committee.

### **New Business**

Voting, recruitment efforts, details for the member's meeting and communications efforts were all further discussed. A recap of those are included in the notes for the appropriate committee above.

**Next Meeting:** Tuesday, November 21 via conference call.

**Adjourned at 11:45 pm.** MaryEllen made a motion to adjourn the meeting. John seconded.

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers