

## Association of Ohio Recyclers Board Meeting Minutes

**Date:** September 20, 2016

**Location:** Dublin Entrepreneurial Center, 565 Metro Place South Dublin Ohio 43017

**Attending were:** (In-Person) Arley Owens, Matthew Hittle, John Woodman, Steve Johnson, Molly Kathleen, Louise Holliday, Beth Lozier, Dan Billman and Lauren Karch; (on the phone) Kristi Higginbotham, Tony Gillund and MaryEllen Etienne.

**Call to Order:** Molly Kathleen, Vice-President, called the meeting to order at 10:40 a.m.

**Action Items:** Lauren agreed to keep the action items.

**Minutes of August 16, 2016 Meeting** were reviewed. Kristi indicated it was herself, not John, that talked to Neil Drobny. John made a motion to approve the corrected August 16, 2016 meeting minutes. Louise seconded the motion. Minutes were approved on voice vote.

**Treasurer's Report:** John discussed the treasurer's report. Matt made a motion to approve the treasurer's report. MaryEllen seconded the motion. Treasurer's report was approved on voice vote.

**2016 AOR Conference:** The upcoming conference was the bulk of the discussion. A task matrix was provided. Several action items were identified:

- Arley is to confirm the number of rooms in our block;
- Matt is to confirm the lunch details with Milliron;
- Matt and John were to confirm the sponsorship/recognition for Milliron;
- Beth is to email the names of the Rural Action volunteers that will be attending the conference;
- Molly is to send a draft menu to the board for review;
- Molly and Lauren are to finalize the conference program; and
- Pre-conference information needs to be sent to the sponsors (Renee/John).

There was discussion concerning the extra conference rooms that have been reserved. MaryEllen and Arley indicated they would discuss further on their own and figure it out [action item].

The group talked about the AV requirements for the conference. An inventory of available equipment was discussed. AOR has two laptops available. Montgomery County and GT both have a laptop/projector set-up available. The group should bring extension cords as well.

Regarding the speakers, it was related that all of the moderators are set. Arley recommended that Renee should speak at the beginning of the conference since she is the president. Arley would still act as the MC, but Renee could introduce herself and the board as well as a general welcome to the group.

Louise asked about getting together goody bags for the conference attendees. Does anyone have items that could be included? John will look to see if Montgomery County has anything.

Concerning the tour day of the conference. It was indicated that we should have a sign indicating where to meet up that morning. The group was also asked whether they were in favor of keeping Malabar as part of the tour schedule. Group consensus was to keep the location as part of the tour.

Lauren agreed to put together a post conference survey [action item].

### **Other business**

It was previously indicated that the NRC board meeting could potentially be coordinated with our conference. This is not going to happen because Mohican is too far from any major airport.

Matt and MaryEllen briefed the group on their experiences in New Orleans at the Resource Recycling Conference August 30-September 1<sup>st</sup>. One takeaway was from the Recycling Organizations Council meeting where methods to build membership were discussed. The idea of having a joint conference with neighboring states seemed like a great idea. There is potential with Indiana, Michigan, maybe even Pennsylvania to do this in 2018.

There was discussion about the upcoming ballot for board member positions that expire at the end of the year. Jamie Zawila, with RRS, will be added as a potential new board member. Arley will send an email to the membership base to solicit additional candidates for board members [action item]

**Next Meeting:** Tuesday October 18, 2016

**Adjourned at 12:03 pm.** John Woodman made a motion to adjourn the meeting; Lauren seconded; approved by Board.

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers