

Association of Ohio Recyclers Board Meeting Minutes

Date: June 20, 2017

Location: Montgomery County Environmental Services, 2550 Sandridge Dr, Moraine OH 45439

Attending were: (In-Person) MaryEllen Etienne, John Woodman, Beth Lozier, Matthew Hittle, Molly Kathleen, and Lauren Karch; (On Phone) Bob Gedert and Tiffany Barker. Also present was Catherine Walsh with the Hamilton County Recycling and Solid Waste District.

Not present: Tony Gillund, and Steve Johnson

Call to Order: MaryEllen called the meeting to order at 10:33 a.m.

Minutes for the May 16, 2017 meeting were reviewed. MaryEllen made a motion to approve the April 19, 2017 meeting minutes. Tiffany seconded the motion. Minutes were approved on voice vote.

Treasurer's Report: The monthly treasurer's report was presented and discussed. It was noted that balance shown includes about \$20,000 that is still to be paid for the conference. MaryEllen made a motion to approve the treasurer's report, Molly seconded the motion. Treasurer's report approved on voice vote.

Action Items: Steve Johnson was assigned to keep the action items for the June 20 meeting. We have not been able to get ahold of Steve. The minutes were used to review the action items identified there:

- The item relating to our letter of support for HR 1034 – will be discussed later in the meeting
- Item relating to the Code of Regulations – will discuss during the Governance Committee update
- MaryEllen did reach out to Renee. She sent a notification for her resignation from the board on June 19, 2017.

Lauren will take the action items for today's meeting.

New Business

New Board Appointment - Catherine Walsh is being considered for an open seat on the board of directors. She introduced herself and gave a brief summary of her work experience. Matt moved to appoint Catherine to the open at-large board position that would expire at the end of 2018. John seconded the motion. Motion passed on voice vote. Everyone was reminded to revise their group emails to include Catherine from now on [action item]. MaryEllen will send her the link to the google drive [action item]. Also, Matt will find the membership matrix and update it [action item].

Recruitment Efforts - The group did some brainstorming about potential recruitment efforts. MORPC

and Rural Action were mentioned as potential groups to look for a new member. Geographic distribution should be considered as well as diversifying for different sectors – need to target businesses, end-users and there is one position reserved for special waste. Catherine mentioned Midwest Environmental Services as a potential special waste company. US Ecology and Veolia are other companies to be considered. Also, we need to find a new representative from Rumpke since Steve no longer works there. Zero waste companies could be considered as well, such as Honda. Kimble, Phoenix, Axiom, conservancy districts and soil and water agencies were mentioned, too. A conference call will be scheduled to discuss this further and divvy up the list for people to contact [action item] MaryEllen and John will create a spreadsheet of potential recruits [action item].

Meeting Schedule - The group discussed having every other month to be a conference call for the time being in lieu of meeting face to face. August could be the first one. Matt will draft up a meeting schedule with locations and send it out to the Board members [action item]. We will plan on going up to Lorain in the late spring when its warmer. Lauren will put the meeting schedule on the website [action item].

Annual Membership Meeting - The organization needs to hold an annual membership meeting. It was suggested that we should provide food and organize a speaker to present for the meeting. Having a tour be a part of the membership meetings was suggested as well. It was agreed that the December meeting would be a good time to do a speaker/lunch membership meeting with the State Library of Ohio being a potential location.

Committee Updates

Communications and Programming - The contents for the next quarterly newsletter were discussed. The quarterly schedule would mean the newsletter should be sent out in July. Announcing our new board member, a recap of the conference, and announcing recruitment for other board positions are all topics to include. Bob will check to see what NRC webinars are coming that could be include [action item]. Beth asked if would be appropriate to use the newsletter to invite volunteers to help with recycling and organics collection at the Dublin Irish Festival. It was suggested to include a member highlight for the city along with the details for who to contact to sing up for volunteering. Beth will draft something up and send it [action item]. The OMMAC description was not included in the first newsletter so we can include it this time.

There was some discussion about having social events. It was suggested we leverage support through other environmentally themed meet-ups like Green Drinks in Columbus and JAM in the Cincinnati/Dayton areas. This was discussed last year and it had been proposed that the group could buy appetizers for social events. MaryEllen will send a formal proposal for this after doing some research [action item].

Events/Conference Committee - There was a debriefing session on the conference. One thing that made the planning for this conference was the limited time for planning prior to the conference date. Also, it is important not limit the conference organizers to the leadership in the different organizations, but to include whoever is able to assist in development of the conference. The timing of the conference was discussed, with general agreement that the Fall is a better time of year for conference. Also, having he conference after July 1 makes it easier to get the EPA grant sponsorship. It would be a good idea to get the MOU drafted and signed by the end of the winter to start planning for a Partner's conference in

2019. The location should be different, such as Cincinnati or Cleveland. MaryEllen made a motion for AOR to participate in another partner's conference in 2019. Matt seconded the motion. Motion was approved on voice vote.

I was suggested that AOR does not need to do a full conference in the off years between the partner's conferences. There was general agreement that a one day event would be much easier to accomplish. MaryEllen suggested that the space at Mid-Ohio Foodbank would be ideal for such an event. Community service could even be part of the event. Bob suggested using a past successful conference as a model for planning purposes. There was discussion about engaging the Organics Recycling Association of Ohio more because their membership is so different than ours. It was related the save-the-date should be announced one year out from the conference if possible.

Governance Committee – The COR can only be revised at a membership meeting. The announcement for the meeting needs to include the fact that the COR is being considered for revisions. Matt and Bob will distribute an updated version of the COR to the Board members and we will get consensus on the any changes prior to the membership meeting.

Finance Committee – There were no updates outside what had been discussed for the treasurer's report.

Strategic Planning Committee – We need a chair for this committee. Tiffany will consider chairing the committee and will check with her counterparts in Lorain County to see if this is possible.

Other New Business

Update on HR 1034 – The legislation has been renamed and is now HR 3237 and has been revised (or the correct version is not being used). The letter in support of the legislation will be tabled until this has been clarified.

NRC Updates – The NRC is proceeding with hiring an executive director. Resource Recycling Conference is coming up August 28-30 in Minneapolis. The 2018 RRC Conference location will be announced at the event.

Next Meeting: Tuesday July 18, 2017, at the State Library of Ohio, 274 E 1st Ave, Columbus OH 43201

Adjourned at 11:56 pm. Matt made a motion to adjourn the meeting. MaryEllen seconded.

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers