

## Association of Ohio Recyclers Board Meeting Minutes

**Date:** February 19, 2019

**Location:** GT Environmental, 2400 Corporate Exchange Dr, Suite 150, Columbus, OH 43231

**Attending were:** Matthew Hittle, Molly Kathleen, John Woodman, Taylor Greely, Carol Giulitto, Michael Darling, Maria Ortiz, Abby Anderson and Tiffany Barker. On phone: Lauren Karch and Tony Gillund.

**Call to Order:** John called the meeting to order at 10:34 a.m.

**Minutes for the January 15, 2019 meeting** were reviewed. Taylor moved to approve the January 15, 2019 meeting minutes. Carol seconded the motion. Minutes were approved on voice vote.

**Treasurer's Report:** The treasurer's report for the previous month was presented by Maria and discussed. It was noted that the amount labelled as 2019 Partner's Conference should be NRC membership dues. A motion to approve the treasurer's report for January, with the noted change, was made by Tiffany. Abby seconded the motion. The treasurer's report was approved by voice vote.

### **Action Items from last month's meeting:**

Lauren:

- Remove MaryEllen from website - done

Carol:

- Will confirm if the MOU has been signed by all parties for the Partner's Conference – confirmed
- Send out invoices – done
- Complete Ohio EPA R&LP grant - done

Molly:

- Send example of a committee work plan – the communication committees work plan from 2017 was sent

Tiffany agreed to take the action items for today's meeting.

### **Board Recruitment**

MaryEllen resigned from the Board on 1/24/19. There are currently two vacancies - one representing a recycling business and one is an individual seat. Both expire at the end of 2019. John will reach out to Tim since we haven't heard from him lately [action item].

### **Committee Updates**

Governance Committee – Matt will update the board matrix to reflect the changes to the committee membership [action item].

Communications and Programming – The Spring newsletter will need to be done soon.

Events – It was mentioned that MaryEllen is no longer on the committee, but Abby and Taylor have both stepped up to participate. There was discussion about the event space – Derby Downs, the Soap Box Derby location built in 1936, will offer a space for food and socializing, as well an opportunity to ride in derby car.

Conference theme is Turning Challenges into Opportunities. The committee is working on the budget and it was brought up that there was a proposal to pay for expenses for speakers. More discussion will take place on this subject. The Canton visitor's bureau contributed \$500 to the event.

Finance – Carol will email Lauren to remind her to change the website to reflect that she should be contacted for membership information [action item].

Strategic Planning – The draft of the 2019-2021 Strategic Plan was discussed. It was recommended to change the Position in Market section to reflect potential competition from other organizations.

The various committees need to meet prior to the next meeting and create an action plan. Also, any budgetary items need to be sent to Carol and Maria [action items]. Also, the information on page 4 of the Strategic Plan should be reviewed (purpose of each committee) [action item].

### **New Business**

There was discussion about the ownership of the Google Drive since MaryEllen created it. John will reach out to her to ask [action item]. Taylor indicated she could create a new Google Drive for us to use [action item].

There was discussion relating to potential objectives of the communications committee. There should be strategies for how to solicit our membership base for input/information. Also, we should consider facilities that could be good destinations for tour spots.

Board members were encouraged to talk about AOR membership and the upcoming conference whenever possible.

**Next Meeting:** March 19, 2019 via conference call

**Adjourned at 12:00 pm.**

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers