

## Association of Ohio Recyclers Board Meeting Minutes

**Date:** March 19, 2019

**Location:** Conference Call

**Attending were:** Matthew Hittle, Molly Kathleen, John Woodman, Taylor Greely, Carol Giulitto, Michael Darling, Maria Ortiz, Abby Anderson, Tiffany Barker and Tony Gillund.

**Call to Order:** John called the meeting to order at 10:40 a.m.

**Minutes for the February 19, 2019 meeting** were reviewed. Maria moved to approve the February 19, 2019 meeting minutes. Tiffany seconded the motion. Minutes were approved on voice vote.

**Treasurer's Report:** The treasurer's report for the previous month was presented by Maria and discussed. A motion to approve the treasurer's report for February was made by Michael. John seconded the motion. The treasurer's report was approved by voice vote.

### **Action Items from last month's meeting:**

Molly:

- Set up a new monthly meeting schedule/invite in outlook - done
- Remove the old meeting schedule previously established - done
- Work on next edition of newsletter – in progress

Tiffany:

- Will submit a request for conference sponsorship to the Board of Commissioners for consideration (when it the form is ready) - pending

Taylor:

- Will email John the updated verbiage for the "position in the Market" - done
- Put all action items into google drive for each committee – relates to changes to our drive (under John's action items)

Matt:

- Needs to update the AOR board/committee members on the google drive - done

John:

- Will email strategic plan to all board members - done
- Has tasked each committee to meet at least once before the next meeting, develop and action plan and determine a budget, etc. This needs to be ready by March 12th for Carol & Maria - done

- Will reach out to Tim with Clean Lights prior to March meeting – needs to be done
- Will follow up with MaryEllen regarding ownership of documents on google drive & ohioecycles@gmail.com email account (login, etc) - done

Carol:

- Will email Lauren as a reminder to change the contact information to her (from John) for membership on the website – needs to be done

Molly agreed to take the action items for today’s meeting.

### **Board Recruitment**

No updates.

### **Committee Updates**

Governance Committee – NO updates outside the budget discussion.

Communications and Programming – Relating to the Spring newsletter, Cuyahoga County SMWD was mentioned as a possibility for the members spotlight. Maria wanted to look at examples of other spotlights to get a feel for what is required and will do the next member spotlight [action item].

Events – The executive conference committee has developed some parameters for potential payment for speakers at the conference. This include the need for approval by the executive committee. Potentially, a reasonable rate could be paid for a key speaker, as well as mileage and airfare.

Another visit to the hotel is planned soon. It was noted that our website needs to be updated to include the Save the Date info for the conference [action item].

Strategic Planning – The 2019-2021 Strategic Plan was discussed. One change was recommended – to move the language “all organizational filing requirements are met – state/federal filings, etc.” form the governance section on page 4 to the finance section on the same page.

Michael moved to accept the 2019-2021 with the recommended change. Carol seconded the motion. The 2019-2021 Strategic Plan was approved by voice vote.

Finance – The 2019 proposed budget was discussed. IT was recommended to move the amount listed for Meeting Meals from finance to events. It was also pointed out that the GoDaddy costs are not applicable anymore because we use Wix now.

John made a motion to approve the proposed 2019 budget. Tiffany seconded the motion. The 2019 budget was approved on voice vote (Carol abstained)

## **New Business**

There was discussion about the sponsorship available from The Recycling Partnership (TRP) for the Resource Recycling Conference. The application is due April 1<sup>st</sup>. Tiffany would like to go but is not certain if she will be approved – it would be problematic to apply for this before getting approval. It was recommended to contact TRP to see we can apply as an organization and decide at a later date who would be attending. Tiffany will do this [action item].

**Next Meeting:** April 16, 2019 at the Miami County SWMD, 2200 N. Co Rd 25A, Troy, OH 45373

**Adjourned at 11:56 pm.**

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers