

Association of Ohio Recyclers Board Meeting Minutes

Date: March 21, 2023

Location: Zoom

Attending: John Woodman, Molly Kathleen, Michael Darling, Carol Giulitto, Matthew Hittle, Erin Oulton, Brad Petry, Ken Lewis, and Michael Hall.

Call to order: John called the meeting to order at 10:10 am.

Minutes for the February 2023 meeting: Minutes were reviewed. Brad made a motion to approve the February minutes with the revisions. Carol seconded the motion. Minutes were approved on voice vote.

Treasurer's Report: The treasurer's report for the previous month was presented and discussed. Brad moved to accept the Treasurer's Report for January. Mary seconded the motion. Treasurer's Report was approved on voice vote.

Action Items from last month's meeting:

Erin: Save the date for the Fall Partner's Conference - updated

Erin/Molly: add photos to the website from the Columbus Zoo workshop – still need to do

Erin/Molly: Save the date for the Rumpke Glass Plant tour in April – sent out. Discussion about additional attendees.

John: Send out information for AOR spring grant cycle. Need to send a e-blast.

Erin/Molly: add URL to AOR logo for promotional items – Need to do prior to ordering promotional items.

All: As volunteered, bring quotes to the March meeting for pencils, pens, shaker bottles, stickers, lip balm – will discuss later

All: Any account that you are responsible for, bring that information to the March meeting. See discussion below.

Brad will take action items for the meeting.

Committee Updates:

Strategic Planning/Development – final version of the Strategic Plan and SWOT analysis were sent after last month's planning session.

Communications – Mike Hall will send a member spotlight to include in the newsletter.

Governance – nothing to report

Events – will discuss Partner's Conference later

Finance – nothing in addition to what was already discussed.

Old/New Business:

Promotional Items

It was reiterated that the pencils, pens and lip balms would be promotional items to hand out. Shaker bottles would be a premium item for members. Carol has sent a message inquiring about the lip balm and has not heard back. We will get all of the information together prior to the April meeting. Quotes will be sent to John and consolidated. [action item].

An eight-foot table throw was agreed upon (\$225 plus set-up fee), We need to decide whether to include the URL on there.

AOR Account Information

A list of active accounts for AOR will be compiled. For financial accounts, we need to document and ensure there is a back-up. Agreement was not to put on google drive. Should make it part of the exit process when a board member resigns.

We need to create a new google drive using the AOR Gmail address. ohiorecycles@gmail.com. Need to ensure that at least two people have access to log into the email account. Molly will migrate the files [action item].

Relating to all accounts, each person with account info will send the primary and secondary contacts to John so he can track who has access to them [action item]

Spring Grant

Due date is April 7th. E-blast will be sent out so we can approve at the next meeting.

Partner's Conference

Venue committee is working on securing the audio-visual equipment, etc. John is also securing the buses for the tour.

Speakers/Events committee - "Innovations in Materials Management" is to be the theme. An overview of the options being looked at for the Tuesday evening social event was provided. Logistics for the tour day (Rumpke's MRF and the Cincinnati Recycling and Reuse Hub) was also discussed.

Sponsorship Committee – Ken and Molly. The sponsorship prospectus is being updated.

Round Table Updates

OSU waste audits were done recently – discovered one building was 80% organics. Some cafeterias are removing disposable containers.

Ken provided some updates on successful EPS recycling events.

Potential Tours

Epsolite plant in Miami County (manufactures bicycle helmets – 50% recycled content). Pratt was mentioned for the June 20 Board meeting to include a tour of the mill and the recycling plant.

Next Meeting: April 18st at Rumpke Glass Processing Facility

Adjourned at 12:02 pm.

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers

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