

Association of Ohio Recyclers Board Meeting Minutes

Date: December 12, 2024

Location: SWACO Operation Building – 4109 London-Groveport Road

Attending: *John Woodman, Michael Darling, Erin Oulton, Molly Kathleen, Chris Talarek, Emily Walker, Jeff Montavon, Carol Giulitto, Mary Copenbaker, Mike Hall, Ken Lewis*

Call to Order: John Woodman called the meeting to order at 10:03 am

Welcome: Scott Perry, Assistant Executive Director

Minutes from the November 2024 Meeting: Mike Hall motioned for approval, Emily Walker seconded the motion. November minutes approved by unanimous audible vote.

Treasurer's Report: The treasurer's report for the month of November was presented by Michael Hall and Carol Giulitto. Mary Copenbaker motioned for approval of Treasurer's Report. Erin Oulton seconded the motion. Minutes were approved by unanimous voice vote.

- There was discussion regarding opening a debit card for the efficiency of making purchases for the board or to book travel. Personal cards were difficult to track and manage. Only the Treasurer would have access and would be responsible. Purchases would be approved/ made by the President. Support for this measure would improve efficiency and leave a clearer trail for auditing.

Action Items:

Carol Giulitto – Acquire PNC debit card and create guidelines regarding usage.

Everyone – Draft your committee's budget and enter into Google Drive.

Erin Oulton – Create line item for debit card in AOR Google Drive.

Molly Kathleen – Investigate high yield savings opportunities to bolster AOR finances

Governance Committee – Review the Code of Regulations under Treasurer's Procedures

Erin Oulton – Create Zoom Invites for next meeting.

Old Business: None discussed.

Committee Update:

Strategic Planning –Nothing to report.

Communications Committee – Sent out communications for year- end meeting at SWACO and ballots. There was a delivery issue for some communications ending up in recipients Quarantine or Junk Box. Discussed changing platforms to avoid the issue.

Governance and Legislation –Ken Lewis reported the results of the Board Election results. All current board members were re-elected with the addition of Katy Rees and Chase Axelson. All (15) positions have been filled. Dan Johnson will be stepping back from the board.

Events and Programming – None

Finance – Discussed the opening of a PNC debit card to track expenses. Offered (2) cards, but is only going to open (1). Terms were discussed to prevent fraud and Treasurer will be the only member to have access. Limit was set at \$500.00. Treasurer will also receive notification alerts. John Woodman motioned for the creation of the PNC Debit Card with a \$500.00 cap; Mike Hall seconded the motion. Motion passed by unanimous vote. New treasurer email was discussed and line item will be created for the Treasurer Report. Membership dues were also discussed. John Woodman motioned for membership dues to remain constant for 2025; Molly Kathleen seconded the motion.

Membership Development Committee – Chris Talarek discussed the creation of a target list beginning with Solid Waste Management Districts. Committee will reach out directly for feedback.

New Business: -Partner's Conference. Erin Oulton discussed 2025 Partner's Conference. Confirmed for Northern Ohio at Sawmill Creek in Huron, Ohio. September 16-18. Great location that is comparable in price to other venues from past conference. AOR has not been actively recruiting Northern Ohio for several years. Molly reached out to Event Brite regarding opportunity for lower registration fees. Needs to be a 501C3. AOR is a 501C6 so was rejected. KOB is a possible option for Event Brite registration for Partner's Conference.

Introductions: None

Roundtable Updates

Jeff Montavon – Discussed the Attorney General’s Office opening a Clean Up Grant available for municipalities due in February.

Meeting Adjourned: Michael Hall motioned to adjourn at 11:12 am; Chris Talarek seconded the motion. Meeting adjourned at 11:12 am. Lunch and Landfill Tour.

January Meeting – Virtual on Tuesday January 21st at 10:30 am