

## Association of Ohio Recyclers Board Meeting Minutes

**Date:** November 15, 2016

**Location:** Dublin Entrepreneurial Center, 565 Metro Place South Dublin Ohio 43017

**Attending were:** (In-Person) Renee Navarre, Arley Owens, Matthew Hittle, John Woodman, Steve Johnson, Molly Kathleen, Louise Holliday, Beth Lozier, Dan Billman, and Lauren Karch; (on the phone) MaryEllen Etienne, Kristi Higginbotham and Ray Hegarty.

**Absent:** Tony Gillund

**Call to Order:** Renee Navarre, AOR President, called the meeting to order at 10:36 a.m.

**Action Items:** Molly Kathleen was identified to keep the action items.

**Minutes of October 18, 2016 Meeting** were reviewed. It was suggested to include a list of the members that are absent from each meeting in the minutes. Renee made a motion to approve the October 18, 2016 meeting minutes with the suggested addition. John seconded the motion. Minutes were approved on voice vote.

**Treasurer's Report:** The monthly treasurer's report was presented and discussed. Most the transactions for the month were related to the conference. Notable items that are missing are the invoices from Mohican and Malabar Farms. Matt made a motion to approve the treasurer's report. Dan seconded the motion. Treasurer's report was approved on voice vote

**2016 AOR Conference:** Overall the conference went well. Great feedback on the tours portion of the conference. Most the discussion reviewed the recently held conference and the issues/lessons learned from the event:

- It is beneficial to have someone local to work with the venue;
- Having one of the breakout sessions in the main room put the second upstairs room at a disadvantage – there was lower participation there as a result;
- The clickers for the presenters were not used initially because we didn't know they were there;
- Some tables were draped even though we didn't ask for them to be;
- Monday night hors d'oeuvres<sup>[HM1]</sup> did not match what we sent to them;
- The details of the contract with the venue need to be thoroughly reviewed;
- Registration table wasn't ready until right before the bus left;
- Additional meetings during the month preceding the conference would be helpful;
- Need to clarify an onsite registration option; and
- The sheet for people to sign for CEUs was not included at the table. John will solicit the attendees to see who needs this [Action Item].

Beth will follow up with Rural Action for the attendee list [Action Item]. Also discussed were methods the group could use to share photos from the event. Facebook was mentioned as an option.

Once the invoice is received from Mohican, Renee will send it to group for review and further discussion. A conference call will be held if warranted [Action Item].

### **Election of 2017 Board of Directors**

Arley had previously emailed a draft version of the ballot. An email will be sent to the membership to solicit additional nominations with a deadline of November 30 [Action Item]. Dan Billman provided the group with a bio for Tiffany Barker, Lorain County SMWD, and made a formal nomination to have her on the ballot.

Online voting is preferred. Lauren indicated she could manage the voting through an online survey. Ballots will go out on Monday December 5<sup>th</sup> with a due date of December 15<sup>th</sup> [Action Item].

### **Annual membership Meeting**

The annual AOR membership meeting will take place at a Columbus restaurant on the same day as our December Board meeting. AOR officers will conference to discuss this further and decide on a location.

### **New Business –Strategy to increase AOR Membership**

Renee presented the group with a proposal that would give free memberships for conference participants with the hope that they will continue past their free year. Matt made a motion to offer individual memberships to the conference speakers and exhibitors. John seconded the motion. Approved on voice vote.

### **2017 Partner's Conference**

The date for the Partner's Conference has been changed. It will not be in October – the group is looking at dates in the summer months. Keep Ohio Beautiful and the Organics Recycling Organization are being included in the planning process, but not as equity partners. Arley had been participating on the planning group, but MaryEllen has volunteered to be AOR's new representative. John made a motion to have MaryEllen represent AOR on the planning group for the 2017 Partner's Conference. Molly seconded the motion. Approved on voice vote.

**Next Meeting:** Tuesday December 20, 2016

**Adjourned at 12:05 pm.** Louise made a motion to adjourn the meeting; Renee seconded; approved by Board.

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers